



FRIENDS OF THE
WEARE PUBLIC LIBRARY
P.O. Box 227
WEARE, NH 03281
friendsofwearepl@gmail.com



MINUTES FOR JANUARY 24, 2023

In attendance: Lea Anderson-Smith, Suzanne Belanger, Brenda Cannon, Helen Dutton, Debbie Farr, Dianne Hathaway, Clay Kriese, Greg Smith, Nancy Zienkiewicz.

Called to order at 6:29 p.m. - virtually & in person!

Approval of 12-6-22 draft minutes - M/S/P

Reports:

1. **President** - will be going with the Treasurer soon to get the TD Bank account's authorized signers changed. The bank required a copy of the *approved* minutes from our annual meeting, which we will now have.
2. **Treasurer** -\$4600 income for 2022; expenses \$5700. We started the year with \$4200; ended 2022 with just under \$3100. The 2023 draft budget now shows expenses & income equal but due to Amazon Smile program coming to an end, we'll now have to make up that difference. Helen has included anticipated revenue from various events, memberships, and donations. The 2023 budget, as presented, was approved. **M/S/P.**
3. **Library Director** - The next library expansion meeting with Jason LaCombe of SMP Architecture will be held Tuesday, Feb. 7 at 6 p.m. in the Sawyer Room of the library. All are welcomed to attend.

Announcements:

1. Our next meeting will be on Feb. 28, 6:30 p.m. so we can discuss not only the required amendment to our Bylaws regarding conflicts of interest, but to discuss upcoming Friends events.
2. Nancy & Debbie will be doing a presentation at the Goffstown Rotary whenever they let us know their availability.
3. **2023 membership dues should be paid as soon as possible. Mail the membership form with payment to P.O. Box 227, Weare, NH 03281 or hand-deliver to Helen.** Information on the webpage will be corrected. Forms are also available at the library.

Old Business:

1. **Special Friends** - Debbie - "Above & Beyond" - Debbie presented the form, briefly describing the contents. There was some discussion on whether we needed to include the tax ID number on the actual form, but the group decided when Debbie sends out a

thank-you, she will include a receipt that includes the tax ID number. **M/S/P** to accept form. Debbie will compose a draft announcement to all those who receive our emails. Clay has offered to send out an email to all library card members as well as any families using some of the programs (if possible).

2. **Membership drive** -

- a. We need to get our membership drive started! Debbie will send a 'renew' email to our current member list. Some discussion as to whether those who never joined last year should stay on our email list. Consensus was that they could. Brenda mentioned that's how she'd handled the list in the past.
- b. Debbie will draft an email that Clay can send to all library card holders. This email will include both membership information as well as the Above & Beyond information (see above).
- c. Nancy asked whether we could put some membership forms at the town office. Consensus was that we could. She asked that we consider other places we might be able to put the membership forms such as TD Bank and Country 3 Corners.

3. **Events Committee** - Lea presented the committee's proposal of various programs & events which will require us starting in February. Raffles may require some sort of town/state approval. Events such as book sales, wine tasting, trunk or treat, etc. were covered. The group would like to do the silent auction again - Lea will add that to the list of events.

a. Fundraisers

- i. Restaurant partnerships – Lea (with Heleen's help, hopefully) will approach local restaurants: Stark House Tavern, Dmitri's, Generals, Dunkin, Subway, Sweet Spot, and possibly Half Mast Creamery and Greaneys Fruits & Vegetable.
- ii. Silent Auction – this raised \$950 in 2022 and will be included in the 2023 plan. Dianne, Helen, Suzanne, and Greg volunteered to help organize.
- iii. Raffle - to verify we follow requirements, Dianne/Nancy will check NH RSA Chapter 287-A on raffles:
<https://www.gencourt.state.nh.us/rsa/html/XXIV/287-A/287-A-mrg.htm>.
It was noted that library staff cannot sell tickets while working.
- iv. Book sale – lots of work and only generated \$195 in 2022. Revisit at a later date: maybe we could once again do a small book sale at the Weare town-wide yard sale.
- v. Other fundraising ideas tabled for further discussion at a later date.

b. Events

- i. A wine tasting event was an idea the committee came up with but one cannot be held at the library since the location must have a liquor license. However, we might consider holding it at Country 3 Corners, if they agree to participate.

- ii. Movie Night – this could possibly work because the library has a license to show movies. Clay will check whether the license allows movies to be shown outside the building.
- iii. Other ideas will be revisited at our February meeting.
- 4. **2023 Calendar** – Discussion postponed to February meeting.
- 5. **Friends bulletin board space** - Greg is working on content. Angela will help with the bulletin board design.
- 6. **Purchase:** By request, a 6-month pass to Children’s Museum in Dover was approved for a cost of \$150. **M/S/P**

New Business:

- 1. **Vision/mission/purpose** – Greg has been working on this. He will double-check that anything we have is consistent with our Bylaws as well as the Friends’ Articles of Agreement of a NH Nonprofit Corporation.
- 2. **Bylaws** - A copy of the suggested amendment required per State statutes for monetary benefit transactions (conflict of interest) was emailed to our full email list when this meeting’s agenda went out. This gives the required 30-day notice of changes to Bylaws. The amended Bylaws will be voted on at the February meeting.

Agenda Items for our Next Meeting: February 28 - 6:30 p.m. - Sawyer Room – Hybrid format

- 1. 2023 calendar discussion
- 2. Vision/mission/purpose updates
- 3. Vote on amended Bylaws

Action Steps before next meeting:

Action	Who	By When
Notification of membership drive	Debbie (Clay)	ASAP
Notification of Above & Beyond program	Debbie (Clay)	ASAP
Change of authorized signatories at TD Bank	Nancy, Helen	ASAP
Posting of membership forms at various town locations	Everyone	ASAP
Analysis of raffle requirements	Dianne, Nancy	Next meeting
Analysis of movie license	Clay	Next meeting
Editing of fundraiser/events list	Events Committee	Next meeting
Update Friends webpage	Nancy, Debbie (Clay)	ASAP

Respectfully submitted by Debbie Farr, Secretary, with assistance from Lea Anderson-Smith and Nancy Zienkiewicz.